



Reading the information contained in this application form will greatly assist you in understanding the insurance process, determining the amount of insurance you should purchase for the transit of your household goods and, if necessary, filing a claim.

## TRANSIT INSURANCE APPLICATION

### Remember the Following:

- ITEMS NOT DECLARED AND VALUED ARE NOT INSURED
- TAKE INTO CONSIDERATION WHAT YOUR ITEMS WILL BE WORTH AT YOUR NEW RESIDENCE, NOT WHAT THEY'RE WORTH BEFORE THEY'RE SHIPPED.
- IF YOU'RE SHIPPING A CAR, DON'T USE IT AS A SHIPPING CONTAINER.
- **DO NOT DISPOSE OF OR DISCARD ANY ITEM WITHOUT WRITTEN AUTHORIZATION**
- THE COLUMNS IN THE VALUED INVENTORY WILL TOTAL WHEN YOU HIT THE TAB KEY

"All personal information that comes into the possession of Unirisc is treated as confidential and protected as such. No customer personal information will be disclosed either orally, electronically, or in a written format to anyone that is not authorized to have this information. This information is retained by Unirisc only for the purposes of either placing coverage on your goods for your relocation or handling your claim as a result of your relocation, and only during the course of either of these activities. For EU citizens, should you not consent to this, please notify us of this fact right away."

Method of Transit:  Sea Freight  Road Vehicle & Ferry  Air Freight

Name of Customer

Address from which good to be moved

Address from which goods are to be sent

Email

<p><b>IMPORTANT</b></p> <p>collections.</p> <p>PLEASE NOTE</p>	<p>+ Describe each item – give individual values.                  + Provide details of each set, number of settings, and value.                  + Attach additional pages if space is insufficient                  This policy does not insure valuables such as jewelry, watches, currency, coins or stamp</p> <p>Items not declared are not insured.                  We recommend that you declare the full replacement value at destination.</p>
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ARTICLE	HOW MANY	REPLACEMENT VALUE
<b>ANTIQUES + Please Attach Valued List</b>		
SILVER + Please Attach Valued List		
<b>CHINA +</b>		
<b>GLASS* / CRYSTAL*</b>		
cups		
<b>PAINTINGS</b>		
<b>KITCHEN/UTILITY ROOM</b>		
Refrigerator		
Stove/Oven		
Deep Freezer		
Chairs		
Tables		
Utensils		
Dishes*		
Supplies/Foods		
Radios		
Microwave		
Dishwasher		
Washing Machine		
Dryer		
Ironing Board		
Bread Cutter		
Lamp		
<b>Column 1 Total</b>		

ARTICLE	HOW MANY	REPLACEMENT VALUE
<b>DINING ROOM</b>		
Tables		
Chairs		
Cabinet/Hutch		
Sideboard/Buffer Antique		
Server		
Trolley		
Rugs		
Carpets		
Curtains		
Pictures		
Mirrors		
Lamps and Shades		
Cutlery*		
Wall Units		
<b>FAMILY ROOM / STUDY</b>		
Chairs Antique		
Tables		
Desks Antique		
Sofas		
Rugs		
Carpets		
Desk Lamp		
Lamp Antique		
Radios		
Record Players		
Records		
Mirrors		
Clocks		
Bookcase		
Books/Professional Journals		
Curtains		
TV Sets		
Stereos		
VCR		
Video Tapes		
DVD Player		
DVD's		
Cassette Players		
Cassettes		
Compact Discs		
Wall Units		
Speakers		
TV/Stereo Cabinet		
Bar		
<b>Column 2 Total</b>		

ARTICLE	HOW MANY	REPLACEMENT VALUE
<b>LIVING ROOM</b>		
Chairs		
Tables		
Sofas		
Rugs		
Carpets		
Lamp Artemide Tolomeo		
Pictures/Paintings		
Mirrors		
Piano		
Organ		
Radios		
Clocks		
Curtains		
Cassette Players		
Cassettes		
Compact Disc Player		
Compact Discs		
CD Rack		
TV Sets		
Record Player		
Records		
Hi-Fi		
Stereos		
VCR		
Video Tapes		
Wall Units		
Books		
Speakers		
TV/Stereo Cabinet Antique		
DVD Player		
DVD's		
Cabinet with Mirror Antique		
<b>HALLS/STAIRS/LANDING</b>		
<b>BEDROOM 1</b>		
Beds		
Headboards		
Chest of Drawers		
Chairs		
Dressing Table		
Clocks		
Rugs		
Carpets		
Lamps and Shades		
Pictures/Paintings		
Night Tables		
Curtains		
Radios		
Mirrors		
Wardrobes		
TV Sets		
VCR		
DVD Player		
<b>Column 3 Total</b>		

ARTICLE	HOW MANY	REPLACEMENT VALUE
<b>BEDROOM 2</b>		
Crib		
Headboards		
Chest of Drawers		
Chairs		
Dressing Tables		
Clocks		
Rugs		
Carpets		
Lamps and Shades		
Pictures/Paintings		
Night Tables		
Curtains		
Radios		
Mirrors		
Wardrobes		
Bed		
<b>BEDROOM 3</b>		
Beds		
Headboards		
Chest of Drawers		
Chairs		
Dressing Tables		
Clocks		
Rugs		
Carpets		
Lamps and Shades		
Pictures/Paintings		
Night Tables		
Curtains		
Radios		
Mirrors		
Wardrobes		
<b>BEDROOM 4 AND 5</b>		
Beds		
Headboards		
Chest of Drawers		
Chairs		
Dressing Tables		
Clocks		
Rugs		
Carpets		
Lamps and Shades		
Pictures/Paintings		
Night Tables		
Curtains		
Radios		
Mirrors		
Wardrobes		
<b>BATHROOMS</b>		
<b>Column 4 Total</b>		

ARTICLE	HOW MANY	REPLACEMENT VALUE
<b>CLOTHING - LADIES</b>		
Coats		
Jackets		
Blazers		
Suits		
Dresses		
Slacks		
Sweaters		
Blouses		
Skirts		
Sleepwear		
Shoes		
Boots		
Hosiery/Socks		
Scarves/Ties		
Underwear		
Lingerie		
Sportswear		
Gloves		
Hats		
Purses		
Handbags		
Belts		
Shirts		
Furs +/Not For Storage, Transit Only		
<b>CLOTHING - MEN'S</b>		
Coats		
Jackets		
Sports Coats		
Trousers		
Sweaters		
Shirts		
Sleepwear		
Shoes		
Boots		
Socks		
Ties/Scarves		
Underwear		
Sportswear		
Gloves		
Hats		
Belts		
<b>CLOTHING - CHILDREN</b>		
Coats		
Jackets		
Pants/Shorts		
Sweaters		
Blouses		
Shirts		
Sleepwear		
Shoes		
Boots		
Socks		
Scarves		
Underwear		
Sportswear		
Hats		
Belts		
<b>Column 5 Total</b>		

ARTICLE	HOW MANY	REPLACEMENT VALUE
<b>LINENS</b>		
Sheets		
Pillowcases		
Blankets		
Bedspreads/Quilts		
Tablecloths		
Napkins		
Towels		
Duvets		
<b>SPORTS EQUIPMENT</b>		
Golf Clubs		
Skis / Snow Boards		
Ski Equipment		
Scuba Equipment		
Wind Surfer		
Fitness Equipment		
Tennis/Squash Equipment		
Skates, etc.		
Spinning Bicycle		
<b>PERSONAL BELONGINGS</b>		
Luggage		
Bicycle (Adult)		
Bicycle (Children)		
Toys/Games		
Baby Equipment		
<b>GARDEN/BASEMENT/GARAGE</b>		
Chairs Balcony		
Tables Balcony		
Lounge Chairs		
Barbecue		
Swings		
Gym Sets		
Lawn Mowers		
Garden Tools		
Snow Blower		
Ladder		
<b>MACHINERY</b>		
Sewing Machine		
Vacuum Cleaner		
Woodworking Equip. +		
Power Tools +		
<b>HAND TOOLS +</b>		
Saws		
Drills		
Tool Box		
<b>Column 6 Total</b>		



## **TRANSIT INSURANCE**

### **GENERAL INFORMATION**

#### **Why Should I Purchase Transit Insurance?**

Moving companies typically limit their liability to 10-60 cents per lb. In the event of damage, it is highly unlikely that this limited liability would provide adequate coverage to repair or replace your damaged items.

For example, should your 5 lb. laptop computer get damaged and cost \$1,500 to replace, your move would only be liable for the following:  
**5 lbs x \$0.60 = \$3.00**

Although your moving company will take every precaution to ensure your shipment arrives safely, accidents do happen. Even the most qualified movers encounter occasional claims for loss or damage. Purchasing "all risk coverage" indemnifies you for full replacement at destination.

#### **Why Should I Complete A Valued Inventory?**

A detailed valued inventory is highly recommended. Claim settlement will be based upon the declared value specified on the declaration, or the cost of replacement or repair.

Should a valued inventory not be completed, claim settlement will be limited to a maximum of US1,000 per item or set subject to a per pound valuation.

#### **What is Co-Insurance?**

Shipments should be insured at their full value or will be subject to the Co-Insurance Clause. If a shipment is not insured for full value, the insured shall to the extent of such deficit bear their proportion of the loss.

For example, should a \$100,000 shipment be insured for only \$50,000 and sustain partial damage, the insured would only be entitled to 50% of the amount claimed. If a \$1,000 couch was destroyed, the shipper would only receive \$500 compensation from Underwriters.

#### **Can I Insure My Vehicle?**

Automobiles, motorcycles and boats can be insured and must be specifically declared. Coverage is for actual cash value at destination. Origin and destination condition reports are required (see your forwarder). The value of non-factory installed accessories (stereo systems, DVD players, GPS devices, etc) must be listed separately.

#### **What If My Goods Are Stored At Origin or Destination?**

This policy provides 180 days storage coverage at origin and/or at destination, warranted that goods are stored in your movers and/or their agent's commercial, enclosed warehouse. Storage coverage can be extended for an additional premium. Please contact your mover to arrange an extension.

#### **What If I Have A Claim?**

Claims can be submitted thru our website at [www.wkwebster.com/unirisc](http://www.wkwebster.com/unirisc) ,  
via fax at 212 363 9726 email [Unirisc@wkwebsteroverseas.com](mailto:Unirisc@wkwebsteroverseas.com) or regular mail to:  
Unirisc, Inc.c/o WK Websters,  
80 Maiden Lane New York, NY10038  
Attn: Household Goods Claims Adjuster

## TERMS & CONDITIONS

### To Cover

Household Goods/Personal Effects and Private Passenger Carrying Automobiles, Privately Owned Motorcycles and Privately Owned boats, not exceeding seventeen feet in length as limited or as excluding in this Certificate of Insurance while in the course of transportation.

### TRANSIT INSURANCE COVERAGE

Except while on deck of ocean vessel subject to on-deck bill of lading:

Against all risks of physical loss or damage from any external cause, irrespective of percentage, but excluding those risks excepted by the Free of Capture and Seizure and Strikes, Riots, and Civil Commotions warranties, unless otherwise specifically noted hereon.

While on deck of ocean vessel subject to an on-deck bill of lading:

Warranted free of particular average unless caused by the stranding, sinking, burning or collision of the vessel; but to pay the insured value of any merchandise or goods jettisoned or washed overboard, irrespective of percentage.

This insurance is subject to the American Institute Cargo Clauses current on date of attachment of risk hereunder. Note SR&CC War Risk Insurance is included.

### CONDITIONS OF COVERAGE

- A. 100% Coinsurance Clause:** The insured shall declare insurance on the entire shipment to the extent of the full value at the time of shipment and failing to do so, the insured shall, to the extent of such deficit; bear their proportion of any loss. Furthermore, in every event of loss or damage, the insurance shall not attach or cover for more than the amount specified opposite each category of goods listed in this certificate or as scheduled and filed with this certificate.
- B. Pairs & Sets Clause:** Where any insurance items consist of articles in a pair or set, this certificate shall not pay more than the value of any particular part or parts, which may be lost or damaged, without reference to any special value which such article or articles may have as part of such pair or set, nor more than the proportionate part of the insured value of the pair or set.
- C. Valuation Clause:** The household goods and personal effects insured must be valued either:
1. At the replacement value at destination as supported by a complete valued inventory. Items of dissimilar value are to be individually insured. Items grouped together will have a maximum recovery of the aggregate value divided by the total number of items listed.
  2. At the replacement value of the entire shipment at destination as supported by a declared value in no instance less than US\$14 times the net weight of the shipment in pounds plus the value of all items of unusual or unique value. Further the insured must provide a valued listing of all items valued over US\$1,500 per item, set or entire contents of a box; otherwise reimbursement will be limited to that amount.
- Automobiles, motorcycles, and boats must be valued at the cost to replace the item at destination with another of the same year, make and model.
- D. Deductible Clause:** Each claim shall be adjusted separately and from the amount of each such adjusted claim or applicable limit of liability whichever is less, the deductible amount as shown on this certificate shall be deducted. *Shipments in storage that are extended beyond the 180 days SIT coverage must be approved by Unirisc, Inc.*
- E. Prima Facie Evidence Clause:** The origin and/or destination shipping inventory as prepared by the mover shall be Prima Facie evidence of delivery of the shipment in good order with the except of any written notations made on such inventory by the Insured at the time of delivery, noting missing and/or damaged items.
- F. Repair or Replacement Clause: DO NOT DISPOSE OF OR DISCARD ANY ITEM WITHOUT WRITTEN AUTHORIZATION** Underwriters retain the right to inspect any item prior to its repair or disposal. Underwriters shall be entitled, at their sole option, to repair or replace with like kind and quality, any article lost or damaged (whether whole or in part) or to pay cash therefore not exceeding, in any event, the amount of the insured item. No betterment allowable.
- G. Salvage Clause:** Where replacement or total loss payment of a damaged article(s) is made by Underwriters, they, at their sole option, have the right to salvage the damaged article (s).
- H. Claims Notification:** In the event of loss, damage or non-delivery which may give rise to a claim under this certificate, immediate notice must be given, in writing, to Unirisc, Inc. at the address shown on this certificate. Failure to give such notice within 45 days after delivery of the shipment will void coverage under this certificate.
- I. Misrepresentation and Fraud:** This entire certificate shall be void if, whether before or after a loss, the insured has concealed or misrepresented any material fact or circumstances concerning this insurance or the subject thereof, or the interest of the insured therein, or in case of any fraud or false swearing by the insured relating thereto.
- J. Suit Against Company:** No suit, action or proceeding against this Company for recovery of any claim shall be sustainable unless commenced within one year from the date of the happening out of which the claim arises, provided that if such limitation is invalid by the laws of the state in which this certificate is issued then such suit, action or proceeding should be barred unless commenced within the shortest limit of time permitted by the laws of such state.

**K. Transit Limits:**

**(1) Household Goods:** Coverage is to attach from date the Moving Company accepts property at origin residence which is the date shown on the Moving Company's origin shipping inventory and is continuous during the normal course of transit until the Moving Company delivers the property at destination residence provided that all other terms and conditions of this are met. The origin and destination referred to in this clause means the FROM and TO, as appropriate locations specified on this certificate.

**(2) Automobiles, Motorcycles and Boats:** Coverage is to attached from the date that the automobile, motorcycle or boat is placed in the custody of the Moving Company or Steamship Company and continues until the automobile, motorcycle and boat is delivered to the destination specified on this certificate, provided it is not operated on public or private roads under its own power. Further, coverage does not apply for any period exceeding 72 hours at destination ocean port, should the ocean port be the final destination. Excluding Recreational Vehicles. Excluding mechanical and electrical derangement.

**(3) Storage In Transit Coverage Extensions:** Coverage is intended to apply within the country of origin or final destination for a period of 180 days or as otherwise agreed provided that the property is stored in an enclosed, protect commercial Moving Company's household goods warehouse under the care, custody and control of the Thru-Bill of Lading Moving Company (or their designated agent). Mini-storage and/or self-storage facilities are excluded. Storage may be extended for additional periods of time storage subject to prior special written notice and payment of additional premium to Unirisc,.

**L. Other Insurance:** This insurance does not cover to the extent of any other insurance, whether prior or subsequent hereto in date and by whomsoever effected, directly or indirectly covering the same property, and the Company shall be liable for loss or damage only for the excess value beyond the amount due from such other insurance.

**M. Subrogation Clause:** The Company shall be subrogated to the extent of their payment for losses insured hereunder and to the insured's rights to recovery against any person or organization; excepting the origin and destination freight forwarders who performed pickup, packing, delivery and unpacking services in connection with the movement of the shipment other than in the event of gross negligence. All provisions of this clause notwithstanding, it is hereby warranted that the Insured shall take all necessary actions to protect the Company's rights of subrogation against culpable parties. Failure to take such action, causing prejudice to the Company's rights of subrogation, may result in denial or reduction of the claim.

**N. Burden/Duty of Insured:** The burden of proof is upon the Insured to establish that loss and/or damage was incurred while under the ambit of this certificate's coverage. It is the duty of the Insured and their agents, in all cases, to take such measures as may be reasonable for the purpose of averting or minimizing a loss and to ensure that all rights against carriers, bailees, or other third parties are properly preserved and exercised. Failure by the Insured to fulfill these obligations could preclude recovery for any claimed loss and/or damage.

**O. High Value Articles:** Any item with an individual value of 4% or more of the total value of the entire Insured shipment is defined as a "High Value Article". Items in this category must be specifically described, declared and valued in writing before the date property is picked up from the origin specified in this certificate.

**P. Premium Payment:** Where the named insured herein has not paid premium directly to Unirisc,, any party receiving premium from the herein named insured is construed as the Insured's agent for payment of said premium to Unirisc,, and failure of Unirisc, Inc.to receive such premium will void any coverage under this certificate.

**Q. Surveys:** Survey Inspection Fees are payable by this company only with prior consent by Unirisc,.

**R. Abandonment:** There cannot be any abandonment of any insured property to the Underwriters or anyone else.

**S. Assignment of Certificate:** This certificate shall be void if assigned or transferred without the written consent of this Company.

**T. Total Loss/FPA**

Warranted free of particular average unless caused by stranding, sinking, burning, and/or collision of the vessel; but to pay the insured value of any merchandise and/or goods jettisoned and/or washed overboard, irrespective of percentage No coverage for partial loss. Including theft and or non delivery of the entire shipment

This insurance is subject to the American Institute Cargo Clauses current on date of attachment of risk hereunder. Note SR&CC War Risk Insurance is included.

This insurance does **NOT** cover:

1. Damage including but not limited to mold, mildew, rust, and warping. Damages caused by climactic conditions. Spoilage or change in food or beverage of any kind.
2. Loss or damage cause by normal wear and tear, mechanical or electrical derangement, wrinkling of clothing, worn shoes, purses, handbags accessories and the like, discoloration of leather, infestation of vermin, moths, insects of any type or inherent vice. Loss or damage attributable to fumigation or contamination of the shipment from any cause.
3. Jewelry, furs, cash, currency, bank notes, stocks, bonds, stamp and/or coin collections or any negotiable document.
4. Collections and/or collectibles defined as but not limited to baseball cards, sports memorabilia, collectible toys, etc. are only insured if specifically declared, separately valued, and appraised prior to shipment. Limited to maximum of 10% of the shipment value. Artwork and Antiques individually valued over \$10,000 USD must be appraised by a professional appraisal firm or have a commercial invoice prior to shipping and must be approved by Unirisc.
5. Missing and/or damaged items from within containers which were not packed by the current Household Goods Moving Company, unless loss/damage is caused by a direct result of fire, sinking, overturn, collision, or theft of the transporting conveyance.
6. Loss and/or damage of any type to an automobile or motorcycle while being driven under its own power except for the purpose of loading and unloading.
7. Non-factory installed accessories and/or removable items on automobiles, motorcycles and boats unless specifically and individually declared and valued for insurance. Tools, batteries, extra tires, antennas, air bags and/or personal property shipped in automobiles, motorcycles and boats are not insured. Excludes mechanical and electrical derangement.
8. Scratching, denting, chipping, or marring of automobiles, motorcycles, and boats over 5 years old. Scratching, denting, chipping, or marring of automobiles, motorcycles, and boats under 5 years old unless the shipper and the owner both agree to sign a "Condition Inspection Report" or similar document portraying the condition at origin and again at destination, noting all defects, if any. This policy excludes any coverage for recreational vehicles.
9. Calibration and/or tuning of any item, machine, device, or equipment.
10. Acts of government officials and customs authorities, including confiscation. Consequential losses due to delay are not covered.
11. Data contained on hard disks, diskettes, cassettes, video tapes, CD's, etc. Company's liability is limited to the cost of hardware only, except as may be excluded elsewhere in this certificate.
12. Depreciation in market or appraised value of any item. Underwriter's liability hereon is governed by the "Repair and Replacement Clause" found in this certificate.
13. Loss or damage of personal and/or professional papers/documents of any kind, including but not limited to dissertations, tax returns, medical and employment records; items have that have no market value (such as but not limited to photographs, family albums and pictures, sentimental items, newspaper clippings, etc.).
14. Non delivery of a shipping package if the delivery receipt shows that all packages were delivered to the final destination.
15. Items not listed in the inventory prepared at origin. Items not shipped are not insured.



## **HHG CLAIM PROCEDURES**

### **Step 1: Claim Notification**

WK WEBSTER receives 1<sup>st</sup> notification of claim from either Freight Forwarder or Claimant (via fax, e-mail, regular mail) within 45 days of delivery unless otherwise agreed.

Claims can be submitted thru our website at [www.wkwebster.com/unirisc](http://www.wkwebster.com/unirisc) ,  
via fax at 212 363 9726 email [unirisc@wkwebsteroverseas.com](mailto:unirisc@wkwebsteroverseas.com) or regular mail to:  
Unirisc, Inc. c/o WK Websters,  
80 Maiden Lane New York, NY10038  
Attn: Household Goods Claims Adjuster

### **Step 2: Claim Process**

(A) Once your completed and signed claim form is received WK WEBSTER/UNIRISC, INC.sends out 1<sup>st</sup> Claims Advisory Letter to both the Freight Forwarder and claimant within 3 business days requesting the following:

#### **DOCUMENTS PROVIDED BY CLAIMANTS**

- Repair and/or Replacement Estimates  
*\*Please feel free to ask your claim adjuster for assistance with reaching and obtaining repair firms from our worldwide network.*
- Photos of Damage
- Claim Form  
*It is the claimant's responsibility to prove the basis of their claim for loss or damage. You can obtain replacement estimates through catalogs, magazines, store receipts/quotes and by using Internet search also to locate local repair firms. \*Please feel free to ask your claim adjuster for assistance with reaching and obtaining repair firms from our worldwide network.*

#### **DOCUMENTS PROVIDED TO US DIRECTLY BY THE MOVING COMPANY**

- Valued Inventory or Weight Ticket
- Ocean Bill of Lading and/or Air Waybill
- Origin Movers Packing List
- Delivery Receipt noting exceptions

*Claim Adjuster may request additional documentation if deemed necessary.*

*It is our goal to get your claim settled within 30 days of receipt of all documentation so please send in the above requested items in a timely manner.*

(B) 30 days after opening claim, 2<sup>nd</sup> Advisory Letter is sent to Claimant and Freight Forwarder requesting any further outstanding documentation necessary for settlement.

(C) 14 days after 2<sup>nd</sup> Advisory Notice is sent, a 3<sup>rd</sup> and Final Advisory Notice is sent to Claimant and Freight Forwarder requesting any further outstanding documentation necessary for settlement. No further notices will be sent.

(D) Should full documentation not be submitted to WK WEBSTER/UNIRISC, INC.75 days after claim is initiated, claim will be closed until further review.

### **Step 3: Settlement Proposal:**

After receipt of all documentation, Claim Adjuster will send an adjusted worksheet detailing their Settlement Proposal to Claimant with copy to Freight Forwarder.

### **Step 4: Claim Payment:**

After signed acceptance of Settlement Proposal, Underwriters will issue claim payment within 15 business days. Wire Transfers and Courier Deliveries may be subject to additional fees.